

Statewide Transportation Improvement Program AMENDMENT PROCESS

What Constitutes an Amendment?

- * Federal regulations require the STIP to cover not less than a three-year period, years one through three, but allow a longer period of time at state discretion. However, if the STIP contains more than three years which this STIP does, FHWA and FTA considers projects in the additional years as informational. Therefore, any addition or deletion of a project only within the first three years of the STIP requires a STIP amendment.
- * A significant change in project scope of work and/or cost estimate within years one through three requires a STIP amendment.
- * A change in project funding source across modes for projects within the existing STIP three-year period requires a STIP amendment, e.g. funding for a project changes from highway to transit or vice versa.
- * The movement of projects within the STIP three-year period **does not** require a STIP amendment. For example, if a project is moved from year two to year one, then a project of equal value will need to be moved from year one to year two to maintain financial equability of the STIP. If a project is in a metropolitan area, movement of a project must go through the appropriate MPO TIP process. Otherwise, movement of projects must go through a cooperative process of the involved agencies and local governments.

Who Approves?

- * STIP amendments involving only highway funds are sent to the Federal Highway Administration (FHWA) for approval.
- * STIP amendments involving only transit funds are sent to the Federal Transit Administration (FTA) for approval.
- * STIP amendments involving both highway and transit funds require joint FHWA and FTA approval.

STIP/TIP Amendments in Metropolitan Areas

Amendments that involve projects inside the MPO area follow this process:

1. Implementing agency or MoDOT district forwards TIP amendment request to MPO for necessary committee approval process including the Public Involvement Process consistent with the MPO plan and any required air quality conformity determination analysis.
2. The MPO notifies MoDOT district and Office of Transportation Program Management (OTPM) of TIP amendment approval at the MPO level.
3. MoDOT OTPM sends TIP amendment request to Governor for approval.
4. Governor approves and signs TIP amendment request. Sends signed request back to MoDOT.
5. MoDOT OTPM sends STIP amendment request to FHWA and/or FTA for review and approval to incorporate into current STIP. If necessary, FHWA/FTA sends STIP amendment to EPA for air quality non-neutral projects in Kansas City or St. Louis Areas.
6. FHWA and/or FTA reviews and approves STIP amendment. FHWA and/or FTA notifies MoDOT (Director) of approval and usually sends copy to MPO.
7. MoDOT OTPM notifies appropriate MoDOT district of STIP amendment approval (include copies of Governor approval and FHWA and/or FTA approval letters) with copies to MoDOT Multimodal Operations Division, Air Quality Coordinator (for Air Quality Non-Attainment Areas only) and also within OTPM. If MPO is not sent copy by federal agencies, MoDOT OTPM sends notification to MPO with copies within MoDOT.
8. The amended project is incorporated into the current approved STIP by reference to TIP.

STIP Amendments Outside MPO Metropolitan Areas

Amendments that involve projects outside the MPO area follow this process:

1. Implementing agency or MoDOT district forwards STIP amendment request to MoDOT Office of Transportation Program Management (OTPM) for necessary action. Amendment is reviewed for consistency with Statewide Transportation Plan and STIP requirements.
2. Begin Public Involvement Process for STIP amendment. MoDOT district must advertise the amendment request for 15 days (newspaper, radio or other media source) and allow public comment for 30 days.
3. MoDOT district forwards all public comments received concerning STIP amendment to MoDOT.
4. MoDOT sends STIP amendment request to FHWA and/or FTA for review and approval along with all public comments received. MoDOT must also indicate to FHWA and/or FTA that the Public Involvement is consistent with the requirements of Section 450.216 (STIP) and the Statewide Plan.
5. FHWA and/or FTA notifies MoDOT (Director) of STIP amendment approval. Letter is routed to Office of Transportation Program Management.
6. MoDOT OTPM notifies MoDOT district of STIP amendment approval copies Multimodal Operations Division (transit projects) and Federal-Aid Section.
7. Amended project is incorporated into the STIP.